



DOP/AA-1/68048/DR/Dy CE

Government of India

Ministry of Defence

# Defence Research & Development Organisation

## Directorate of Personnel

Room No. 266, 2nd Floor, DRDO Bhawan, Rajaji Marg, New Delhi-110105

Tele: 011 -23007298 Fax: 011 -2301 4576

### SUB: FILLING OF THE POSTS OF DY CONSTRUCTION ENGINEERS, MINISTRY OF DEFENCE ON DEPUTATION/ RE-EMPLOYMENT BASIS.

Applications from eligible candidates are invited for 03 posts of **DEPUTY CONSTRUCTION ENGINEERS** (Gp 'A' Gazetted), revised as Pay Band PB-3, Rs. 15600- 39100/- with grade pay of Rs. 5400/- (Pay Level -10) to be filled on **deputation or re-employment basis** in DRDO, Ministry of Defence, Delhi.

2. The eligibility conditions for the above post are as under :-

#### Deputation (Civilian Officers)

Civilian Officers of the Organised Engineering Services of the Central Engineering Services of the Central Government or other Departments or State Government or Public Sector Undertakings".

(a) (i) holding analogous posts on regular basis; or

(ii) with five years' regular service in the pay scale of Rs. 6500-10500/- (Level -06) and

(b) Possessing the experience and educational qualification as prescribed at Annexure-I to this letter.

#### Deputation or Re-employment (Service Officers):

Engineer officers from the services of the rank of :-

(a) Captain/equivalent, or Lt. or equivalent with five years regular service in the rank; and

(b) Possessing the educational qualifications and experience as prescribed at Annexure-I to this letter.

3. The selected officers will be appointed under the normal terms and conditions prescribed in this regard by the Govt of India.

4. It is requested that application (in duplicate and countersigned by the Cadre Controlling Authority), as per the given proforma, alongwith photocopies of complete and up-to-date APARs for the last five years (2014 to 2018) of the officers who could be spared in the event of their selection may be sent to **Shri Pravin Kumar Das, Deputy Director, Dte of Personnel (Pers-AA-1), Room No. 266, 2nd Floor, DRDO Bhawan, New Delhi-110105, within a period of 60 days from the date of issue of this advertisement. Photocopies of the APARs should be attested on each page by an officer not below the rank of Under Secretary or equivalent in the Central Govt failing which the application of the candidate shall be summarily rejected.** In the event of selection, the applicant will not be allowed to withdraw his candidature.

5. Applications received after the last date or without duly attested copies of APARs as indicated above or without the counter-signature of the employer, or otherwise incomplete, will not be considered. No action will be taken on advance copies of the applications or applications, which are not received through proper channel.

(Pravin Kumar Das)  
Dy Director (Pers-AA-1)  
for Chairman DRDO  
Annexure-I

#### Educational qualitative and experience for the post of Dy Construction Engineer to be filled by deputation basis

(a) Number of posts\*: 03; General Central Service Gp 'A' Gaz (Technical) (\*subject to change)

(b) Location\*: Nagpur, Chandigarh (\*subject to change)

(c) Pay-scale: Rs. PB-3, Rs. 15600- 39100 with GP Rs. 5400 (Level -10, as per 7th CPC)

#### QUALITATIVE REQUIREMENTS :

##### Deputation (Civilian Officers)

Civilian Officers of the Organised Engineering Services of the Central Engineering Services of the Central Government or other Departments or State Government or Public Sector Undertakings.

(a) (i) holding analogous posts on regular basis; or

(ii) with five years' regular service in the pay scale of Rs. 6500-10500/- (Level -06) and

(b) Possessing the experience and educational qualification as prescribed at Annexure-I to this letter.

(The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding, this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of applications).

##### (B) Deputation or Re-employment (Service Officers):

Engineer officers from the services of the rank of :-

(a) Captain/equivalent, or Lt. or equivalent with five years regular service in the rank; and

(b) Possessing the educational qualifications and experience as prescribed at Annexure-I to this letter.

**Note:-** The officers who are due to retire, or those who are to be transferred to 'reserve' category within a period of one year and having the requisite experience and qualification shall also be considered and if selected such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment terms upto the date of superannuation with reference to the civil posts.

(The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

(Period of deputation including period of deputation in another ex-cadre post held

immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years).

**Note:-** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer, prior to the 1-1-2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

#### (C) Essential educational qualifications and experience :-

##### Essential

Degree in Civil or Electrical or Mechanical Engineering or in Architecture Engineering or equivalent. Or

A minimum of three years Diploma or equivalent in Engineering with minimum ten years relevant experience in planning and execution of civil works and Estate Management in a Central Government or State Government or other Department or Public Sector Undertakings.

Atleast 4 years experience vetting of running and final bills of Civil Works, Scrutiny of contract documents/ deviation orders and amendments to contract, control of Civil works budget, Stores audit with exposure to computer program/system analysis.

##### Desirable :

(1) Knowledge of scales of accommodation, formulation of civil works projects, preparation of project estimates contract documents etc.

(2) Experience in designing or planning of technical administrative buildings of Research and Development Establishments Laboratories.

Annexure-II

### APPLICATION FOR APPOINTMENT TO THE POST OF DEPUTY CONSTRUCTION ENGINEER ON DEPUTATION OR RE-EMPLOYMENT BASIS IN DRDO MINISTRY OF DEFENCE

|    |  |           |      |    |                            |                               |
|----|--|-----------|------|----|----------------------------|-------------------------------|
| 01 | Name of the applicant (in Block letters) :   |           |      |    |                            |                               |
|    | (a) Complete postal address of the applicant's present office : (with PIN, Tele/ FAX)  |           |      |    |                            |                               |
|    | (b) Complete postal address of the Cadre Controlling Authority (with PIN, Tele/FAX) :  |           |      |    |                            |                               |
| 02 | Date of Birth (in Christian Era) :   |           |      |    |                            |                               |
| 03 | Date of Retirement under Central Govt. Rules :   |           |      |    |                            |                               |
| 04 | Educational Qualifications :   |           |      |    |                            |                               |
| 05 | Whether Educational and other qualifications/ Experience required for the post are satisfied:  |           |      |    |                            |                               |
|    | (a) Essential:   |           |      |    |                            |                               |
|    | (b) Desired:   |           |      |    |                            |                               |
| 06 | Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:  |           |      |    |                            |                               |
| 07 | Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature:  |           |      |    |                            |                               |
|    | Office   | Post held | From | To | Scale of Pay and Basic Pay | Nature of duties (in details) |
| 08 | Nature of present employment i.e., Ad-hoc or Temporary or Quasi-permanent or Permanent:  |           |      |    |                            |                               |
| 09 | In case the present employment is held on deputation/ contract basis, please state: -<br>(a) The date of initial appointment:<br>(b) Period of appointment on deputation/ contract;<br>(c) Name of the parent office/ organization to which you belong:  |           |      |    |                            |                               |
| 10 | Whether working under Central Govt? (Yes/ No)  |           |      |    |                            |                               |
| 11 | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade:   |           |      |    |                            |                               |
| 12 | Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale:   |           |      |    |                            |                               |
| 13 | Total emoluments per month now drawn:  |           |      |    |                            |                               |
| 14 | Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient). |           |      |    |                            |                               |
| 15 | Whether belongs to SC/ST   |           |      |    |                            |                               |
| 16 | Choice of stations for posting (in order of preference)  |           |      |    |                            |                               |

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|    |  |  |  |
|----|--|--|--|
| 17 | Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient) |  |  |
|----|--|--|--|

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

**Signature of the Candidate**

**Address with mobile No. ....**

**Date : .....**

**Countersigned  
(Employer with Seal)**

### **UNDERTAKING**

I hereby declare that above particulars are correct and true to the best of my knowledge and belief.

"I, \_\_\_\_\_ undertake that in the event of my selection to the post of \_\_\_\_\_ in DRDO, on deputation/ absorption/ re-employment basis, I will not withdraw my candidature."

**Place : .....**

**Signature of the Candidate**

**Date : .....**

**Note: No column of the proforma should be left blank. Incomplete applications are liable to be rejected.**

**Annexure-III**

### **CERTIFICATE BY THE CADRE CONTROLLING AUTHORITY**

1. Certified that the particulars furnished by the officer have been checked from available records and found correct.
2. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
3. Certified that no vigilance/disciplinary case is either pending or contemplated against the applicant.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. It is certified that no major/minor penalties have been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
6. Up-to-date CR dossier of the applicant/attested photocopies of APAR for the last 5 years (2014-2018) are enclosed. Photocopies of APAR have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

**Signature : .....**

**Name, Designation & Tele of the forwarding Officer  
(Office Stamp)**

**Date : .....**

**Place : .....**

**davp 10301/11/0168/1920**

**EN 49/71**